

**CONFEDERATED SALISH AND KOOTENAI TRIBES  
OF THE FLATHEAD NATION  
PO BOX 278  
PABLO MT 59855  
(406) 675-2700  
PERSONNEL OFFICE FAX: (406) 226-2562  
WEBSITE ADDRESS: [csktribes.org](http://csktribes.org)  
E-mail [melanie.piedalue@cskt.org](mailto:melanie.piedalue@cskt.org)**

**\*\*\*\*V A C A N C Y   A N N O U N C E M E N T\*\*\*\***

**TITLE:** Sanitarian/Safety Officer

**LOCATION:** Tribal Health Department – St. Ignatius

**SALARY:** \$24.88 - \$28.59 per hour, plus benefits (May be employed under contract)

**CLOSING DATE:** Thursday, May 23, 2024 at 5:30 p.m. (MST)

This is a Testing Designated Position (TDP) within the definition of the CSKT Drug Testing policy. **The successful applicant, if not already employed by the Tribes must pass a pre-hire drug test and serve a mandatory six (6) month probationary period.**

- The Sanitarian/Safety Officer is a public health professional who is responsible to protect and improve the health of the public with a focus on the Tribal Health facilities and Tribal locations in coordination with local and state authorities. The incumbent has authority to intervene at any time when environmental conditions threaten the life or health status; including unsafe activities or practices.
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- The Sanitarian/Safety Officer is responsible for the development, implementation, monitoring and evaluation of the TH environmental health care program including but not limited to Safety Management, Fire Safety, Hazardous Waste, blood borne pathogen, and other adulteration or residues; including training appropriate staff.
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- The Sanitarian/Safety Officer conducts food service sanitation surveys of the Tribes including Early Childhood Services center, day care centers, eating and drinking establishments, and Tribal celebrations in accordance with PHS (Public Health Service) standards.
- The Sanitarian/Safety Officer conducts periodic inspections of sanitation facilities (water systems, sewage disposal systems, and solid waste disposal systems) for compliance with current recommended practices. Recommends and promotes necessary improvements.
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- The Sanitarian/Safety Officer conducts inspections and evaluates Tribal industrial operations for compliance with current industrial hygiene standards.
- The Sanitarian/Safety Officer conducts surveillance and maintains data on communicable disease (i.e., West Nile, rabies, plague, etc) vectors. Organizes and promotes rabies clinics, and other vaccinations if possible for animals. Promotes and recommends measures necessary for vector control.
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- The Sanitarian/Safety Officer conducts comprehensive environmental health surveys in accordance with established guidelines.
- The Sanitarian/Safety Officer conducts and coordinates new and annual employees' orientation and training to all staff on safety, industrial hygiene, and occupational/environmental health. Responsible to ensure full compliance with accreditation requirements related to training.
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- The Sanitarian/Safety Officer conducts and coordinates all safety committee meeting as well as disaster drills and critiques on a periodic basis per accreditation guidelines. Ensures appropriate safety minutes and periodic reports are accurate and reported in a timely manner.
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- The Sanitarian/Safety Officer actively organizes TH's community Injury Prevention Program (IPP) activities. Engages in record keeping, development of priorities, identification of resources, and in the implementation and evaluation of IPP interventions.
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- Other duties as assigned.
- *Request a copy of position description for full details.*

**MINIMUM RECRUITING QUALIFICATIONS AS REFLECTED ON TRIBAL EMPLOYMENT APPLICATION:**

A Bachelor Degree in Sanitary Science, Environmental Health, Public Health, or other Chemical/Biological or Physical Science.

Possession of a valid registration as a Registered Sanitarian issued by the State of Montana or the ability to obtain within ONE year of employment.

Valid Drivers License

**SUBMIT:**

1. Completed Tribal employment application.
2. Copy of academic transcripts, certifications, licensure, etc.
3. Copy of valid driver's license.
4. Proof of enrollment from a federally recognized Tribe if not from CSKT.
5. If claiming veteran's preference, a copy of the DD214 must be submitted.

**SUBMIT ALL OF THE ABOVE TO:** Personnel Office, PO Box 278, Pablo MT 59855, Telephone (406) 675-2700 Ext. 1040, or [personnel@cskt.org](mailto:personnel@cskt.org)

**FAILURE TO SUBMIT ALL OF THE ABOVE INFORMATION WILL RESULT IN DISQUALIFICATION DURING THE SCREENING PROCESS**

**FOR MORE INFORMATION: Contact Joe Durglo at THD (406) 675-2700 Ext. #5026**