

**CSKT TRRB Project Application Form
&
SKC IRB
(Human-participant related research)**

**Tribal Research Review Board
Confederated Salish & Kootenai Tribes**

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Please understand that the timeline for reviewing and approving research projects may take at least 1-2 months or several months. The CSKT Research Review Board Director can assist with the project; however, it is not responsible for obtaining permissions or approvals. The researcher(s) are responsible for obtaining all permissions prior to beginning any projects. Failure to obtain permission can result in delayed review or denial of the project.

You may not start this project until all approvals have been completed.

PLEASE LIMIT ANSWERS TO THE SPACE PROVIDED, USING SIZE 10-12 TYPE

CONTENTS:

1. Project title, summary, benefit to CSKT and audience	2
2. Investigator background	3
3. Investigator Information	4
4. Project Funding & Outcome	5
5. Project collaboration and coordination	5
6. Research materials or information to be recorded or gathered, data protection, and intellectual ownership	6
7. Project description	7
8. Projects that include human participant research	10
Signature page	13

1. Project title, summary, benefit to CSKT, and audience.

Project Title	
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Does your project include Human participant research?	
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<p>Provide a 3-4 sentence abstract of your project. This description will be available on a public-facing website providing documentation of research occurring on the Flathead Reservation</p>

<p>Describe the significance of the project. What is the significance/purpose of the study? (Please provide a brief 1-2 paragraph explanation in lay terms)</p>

<p>In three or fewer sentences, please explain how this project would benefit the Séliš-Qlispé people, Ksanka people, and/or Confederated Salish & Kootenai Tribes in <u>concrete terms</u> (beyond increasing knowledge).</p>

Who is the intended audience for this project?

2. Investigator background

What is your Relationship with CSKT?

Who are you? Describe your background, including where you are from.

Why are you interested in this research (project) topic?

Who have you talked to in the community?

What is your experience working with Tribal Communities? Including describing your relationship working with tribes.

3. Investigator Information

*additional Investigators please attach list

* Student projects must be submitted with a faculty member listed as Secondary Investigator or Project Supervisor.

Principal Investigator:		Secondary Investigator or Project Supervisor*:	
Tribal Affiliation:		Tribal Affiliation:	
Position/Role:		Position/Role:	
Organization:		Organization:	
Department:		Department:	
Department Phone:		Department Phone:	
Contact Phone:		Contact Phone:	
Contact Address:		Contact Address:	
City/State/Zip:		City/State/Zip:	
E-Mail Address:		E-Mail Address:	
Website:		Website:	

Principal Investigator is:

<input type="checkbox"/>	SKC Faculty or Staff	<input type="checkbox"/>	Employee of CSKT	<input type="checkbox"/>	SKC Student
<input type="checkbox"/>	Outside Researcher	<input type="checkbox"/>	Other (Please specify:)		

Type of Project:

<input type="checkbox"/>	Research	<input type="checkbox"/>	Grant Activity	<input type="checkbox"/>	Class Project
<input type="checkbox"/>	Other (please specify):				

* Please attach a copy of the funding application and/or award documentation.

Project Personnel List:

Name of individual:	Project Role:

6. Research materials or information to be recorded or gathered, data protection, and intellectual ownership:

Types of information to be recorded or gathered. Check all appropriate blanks below.

<input type="checkbox"/>	Audio taping	<input type="checkbox"/>	Videotaping	<input type="checkbox"/>	Historical data from CSKT tribal members, reservation resources, or other sources *please fill out Cultural Committee application	<input type="checkbox"/>	Natural Resource Sampling *please fill out additional NRD application
<input type="checkbox"/>	Photography	<input type="checkbox"/>	Web-based research	<input type="checkbox"/>	Biological Samples	<input type="checkbox"/>	

Management, security, and ownership of data

Explain 1) How the above media or samples will be used; 2) how they be safeguarded during the project; and 3) after the project's completion, how/when they will be destroyed or where they will be archived or stored and who shall own them.

Cultural Considerations:

Please check all appropriate boxes below. Note: cultural knowledge or materials may be considered intellectual property of the Confederated Salish and Kootenai Tribes.

<input type="checkbox"/>	Use or knowledge of traditional plants	<input type="checkbox"/>	Contact with tribal elders
<input type="checkbox"/>	Inquiry into traditional cultural knowledge, e.g., spiritual beliefs or practices, Creation stories, songs, dances, material arts.	<input type="checkbox"/>	Health and Lifestyle Behaviors specific to tribal members
<input type="checkbox"/>	Research related to Natural Resources within Reservation Boundaries	<input type="checkbox"/>	Other (explain below)
If any of the above boxes are checked, please explain further:			

7. Project Description:

Methods and Procedures:

Describe the methods and procedures. Describe the instrumentation and procedures and the kinds of data or information to be gathered. Provide enough detail to be understood and evaluate the activities (avoid technical/scientific jargon) (expand box as needed):

Research tools

Describe research tools such as questionnaires, surveys, or testing information. List all questionnaires, surveys, and/or assessment instruments/measures used in the project. Submit copies of all research instruments, tools, surveys, etc. with the application.

Community/stakeholder involvement

Plans to Involve Community/Stakeholders in Research and Return Results to the Community/Stakeholders

Aligned with Indigenous Research Methods, how will the research include respectful participation by the community/stakeholders and how will research be returned to the community/stakeholders for their review and use?

Community benefit and risk

Describe benefits to the community. Discuss the benefits of the research, if any, to the community.

Describe in detail any risk to the individual participant(s) and/or community. Also provide them methods that will be used to minimize risks.

Dissemination of results

Plans for dissemination of results. How will the results of this project be reported? For example, will they be published, presented at conferences, sent to other agencies or individuals, or distributed in other ways. Note that per CSKT Ordinance 110-A.

8. Human participant-related research

Sources and types of data to be collected:

Please check your response to each question.

	Yes		No	1. Does the research involve prisoners?
	Yes		No	2. Does the research involve using survey or interview procedures with children (under 18 years of age) that is not conducted in an educational setting utilizing normal educational practices?
	Yes		No	3. Does the research involve the observation of children in settings where the investigator will participate in the activities being observed?
	Yes		No	4. Will videotaping or audio tape recording be used?
	Yes		No	5. Will the participants be asked to perform physical tasks?
	Yes		No	6. Does the research attempt to influence or change participants' behavior, perception, or cognition?
	Yes		No	7. Will data collection include collecting sensitive data (illegal activities, sensitive topics such as sexual orientation or behavior, psychological characteristics, or other data that may be painful or embarrassing to reveal)?
	Yes		No	8. For research using existing or archived data, documents, records or specimens, will any data, documents, records, or specimens be collected from subjects after the submission of this application?
	Yes		No	9. Can subjects be identified, either directly or indirectly, from the data, documents, or records?
	Yes		No	10. Does the research involve potentially culturally sensitive topics pertinent to the Confederated Salish and Kootenai Tribes? Examples but are not limited to include stories, songs, or beliefs about particular topics to be collected from tribal members.
	Yes		No	11. Does the research involve natural resources (e.g. water, plant samples, animal samples) that will be collected on the Flathead Indian Reservation?

Age of Subjects:

Anticipated total number of participants who are minors (less than 18 yrs old):	
Anticipated total number of participants who are adults:	

Recruitment procedures:

Describe recruitment procedures, including how the names and contact information for participants will be obtained, how participants will be approached about participating in the study, whether follow-ups or reminders will be used and how those will be sent. *Submit copies of recruitment flyers, ads, phone scripts, emails, etc. These require IRB approval.

Participants' social or demographic characteristics:

What are the participants' characteristics? If they are restricted to one gender, one race/ethnicity, or other single demographic characteristics, include the rationale.

Potential risks to participants:

Describe in detail risks to participants. Also provide the methods that will be used to minimize risks. Discuss risks and discomforts, if any, to which the human subjects will be exposed (*Potential adverse effects may be physical, psychological, professional, financial, legal, spiritual, loss of social standing, or cultural. Researchers can never guarantee that there are no risks – use the term “minimal.”*)

Compensation of participants:

Will compensation be provided to participants? *If 'Yes', please describe amount and type of compensation, including money, gift certificates, extra course credit, etc.*

Please list the Community Advisory Board (CAB), if any:

Name of Individual:	Contact Information:

By signing this CSKT Research Application Form, the researcher(s) agrees to the following:

- The research project will not be implemented until the researcher receives final approval for the proposed project from the CSKT TRRB and Tribal Council.
- The researcher will inform CSKT TRRB in writing of any adverse or unanticipated problems or delays, or any unauthorized release of data, as soon as possible and no later than the next business day.
- If the researcher(s) want to make any changes to the approved research project and/or protocol, he/she/they will complete our APPLICATION AMENDMENT FORM and submit it to the CSKT TRRB, and wait for approval prior to implementing the changes.
- Failure to comply with CSKT TRRB (and if applicable, SKC IRB) policy, including failure to promptly respond to communication from the CSKT TRRB and/or SKC IRB, constitutes non-compliance. Researcher(s) acknowledge that CSKT TRRB may to revoke approval if researcher(s) do not follow the terms of the approval and/or established policies and procedures.
- CSKT approval for research applications is provided for up to one year only. After one year (or earlier, if CSKT TRRB deems it appropriate), approval for the research terminates and the research must stop, unless the researcher submits a request for an extension and it is approved.
- When research is completed, the researcher must submit a final report to the CSKT TRRB (and if applicable, the SKC IRB) using the form available on the CSKT TRRB website.

Required Signatures:

Principal Investigator:		Date:	
Secondary Investigator or Project Advisor (if any):		Date:	