

**CONFEDERATED SALISH AND KOOTENAI TRIBES
OF THE FLATHEAD NATION
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PABLO MT 59855
(406) 675-2700
PERSONNEL OFFICE FAX: (406) 226-2562
WEBSITE ADDRESS: csktribes.org
E-mail melanie.piedalue@cskt.org**

******V A C A N C Y A N N O U N C E M E N T******

TITLE: Public Health Educator

LOCATION: Tribal Health Department – Polson

SALARY: \$22.64 - \$26.02 per hour, plus benefits - May be employed under contract

CLOSING DATE: Monday, December 15, 2025 at 5:30 p.m. (MST)

GENERAL DESCRIPTION OF WORK:

The Public Health Educator develops and promotes health programs for the community and various populations, addressing identified needs.

Recruitment:

- Form partnerships with Tribal Health and community stakeholders to improve and expand outreach efforts within the Public Health Division
- Meet with community stakeholders to identify community/population educational needs

Health Education:

- Research subject in advance to develop presentations
- Implement evidence-based and evidence-informed curricula on a variety of health topics as identified through stakeholder engagement, community health assessment findings, Tribal Health priorities, and funding source requirements. Topics may include but not limited to emergency preparedness, immunizations, nutrition, communicable disease, health promotion, cancer prevention, safety, substance use prevention
- Conduct in-person health education across the life-span: one-on-one, within a family unit, in a group setting, school classrooms, etc.
- Offer a range of activities to reach different learning styles
- Customize the content of each educational session to the interests and risk level of each patient/population
- Customize the content of each educational session to be culturally relevant, if appropriate
- Create client education materials on relevant health education topics including designing brochures, videos, bulletin board materials, and other creative content
- Collect evaluation data to properly evaluate outcomes and success of programs/education/initiatives

Outreach:

- Plan, organize, participate in local health fairs and health outreach events
- Utilize social media platforms to deliver health education to large audiences
- Other duties as assigned.

MINIMUM QUALIFICATIONS (AS REFLECTED ON THE TRIBAL EMPLOYMENT APPLICATION):

- An associate's degree in a health-related field with a minimum of two years working in a public health, community health, or health care setting.
- Documented experience providing education to individuals, families, and groups
- Valid and unrestricted driver's license.
- Heartsaver CPR or BLS within six months of hire

SUBMIT:

1. Completed Tribal employment application.
2. Copy of academic transcripts, certifications, licensures
3. Copy of valid driver's license.
4. If claiming Tribal Preference, Proof of enrollment from a federally recognized Tribe if not from CSKT.
5. If claiming veteran's preference, a copy of the DD214 must be submitted.

SUBMIT ALL OF THE ABOVE TO: Personnel Office, PO Box 278, Pablo MT 59855, Telephone (406) 675-2700 Ext. 1040, or personnel@cskt.org

FAILURE TO SUBMIT ALL OF THE ABOVE INFORMATION WILL RESULT IN IMMEDIATE DISQUALIFICATION DURING THE SCREENING PROCESS

FOR MORE INFORMATION: Contact Chelsea Kleinmeyer at THD (406) 675-2700 Ext. #7362