

**CONFEDERATED SALISH AND KOOTENAI TRIBES  
OF THE FLATHEAD NATION  
PO BOX 278  
PABLO MT 59855  
(406) 675-2700  
PERSONNEL OFFICE FAX: (406) 226-2562  
WEBSITE: [cskt.org/personnel](http://cskt.org/personnel)  
E-mail: [shelley.grenier@cskt.org](mailto:shelley.grenier@cskt.org)**

**\*\*\*\*VACANCY ANNOUNCEMENT\*\*\*\***

**TITLE:** Butcher Apprentice  
One or more Temporary Employment Agreement (TEA) positions  
(Opportunity to transfer to Full-Time when Corporation is fully operational)

**LOCATION:** Ronan, Montana

**SALARY:** \$18.00 per hour

**CLOSING DATE:** Monday, February 16, 2026, at 5:30 p.m.

**SPECIAL CONDITIONS:**

This position is a Testing Designated Position (TDP) within the definition of the CSKT Drug Testing policy. ***The successful applicant, if not currently employed by the Tribes, must complete & pass a pre-hire drug screen and serve a mandatory six (6) month probationary period.***

The Butcher Apprentice is an entry-level position at SQK Quality Meats, Inc. This position provides hands-on support to the Lead Butcher and overall production team in the daily operations of a meat processing and butcher facility.

**DUTIES INCLUDE:**

- Assist with cutting, grinding, trimming, and portioning meat products according to customer specifications as assigned by the Lead Butcher.
- Pull meat products from freezers, coolers, or refrigerators as directed to prepare for production.
- Operate basic processing and packaging equipment safely and in compliance with facility procedures.
- Package, label, and weigh final meat products for retail or wholesale distribution.
- Maintain accurate temperature logs and product documentation as required by HACCP and facility standards.
- Assist with receiving animals, moving livestock through pens and chutes, and supporting humane handling and slaughter preparation under supervision.
- Help clean and maintain animal pens, holding areas, and related facilities.
- Support coordination of livestock deliveries and ensure animals are handled safely and respectfully.
- Maintain cleanliness and organization of all work areas, including cutting rooms, processing areas, and freezers.
- Clean and sanitize equipment, tools, and work surfaces throughout the day and after production.
- Assist with composting waste materials using basic tractor operation or other provided equipment.
- Report any equipment malfunctions, safety concerns, or maintenance needs promptly.

- Work closely under the supervision of the Lead Butcher, following instructions and learning new techniques and best practices.
- Attends required meat cutting training programs and webinars
- Support coworkers across departments as needed to meet daily production goals.
- Participate in safety and sanitation training sessions and maintain compliance with all company policies.
- Contribute to a positive, respectful, and efficient work environment.

### **MINIMUM QUALIFICATIONS (AS REFLECTED ON THE TRIBAL EMPLOYMENT APPLICATION)**

- High school diploma or GED required.
- Strong teamwork and communication skills.
- Willingness to learn and take direction from experienced staff.
- Attention to detail and commitment to maintaining cleanliness and food safety standards.
- Dependable, punctual, and adaptable to varying workloads.
- Ability to work efficiently in a fast-paced, physical environment.
- Must be able to stand and work for extended periods (8+ hours).
- Must be able to lift and move up to 75 lbs regularly.
- Comfortable working in cold environments (refrigeration and cutting rooms).
- Ability to work in both production and livestock areas as needed.
- Use of protective gear (cut gloves, aprons, etc.) required.

**Interested applicants may obtain further information by requesting a copy of the full Position Description from the Tribal Personnel Office (406) 675-2700 Ext. 1040.**

### **SUBMIT:**

1. Tribal employment application.
1. Copy of relevant academic transcripts and training certificates.
2. Copy of a current, valid Driver's License.
3. Proof of enrollment in a federally recognized Tribe, if applicable.
4. If you claimed Veteran's preference, a copy of DD214 must be submitted.

**FAILURE TO SUBMIT COPIES OF THE ABOVE DOCUMENTATION MAY RESULT IN THE DISQUALIFICATION OF YOUR APPLICATION FROM THE SCREENING PROCESS**

**SUBMIT ALL OF THE ABOVE TO:** Personnel Office, P.O. Box 278, Pablo, MT 59855, Telephone 406-675-2700, Ext. 1040, [personnel@cslt.org](mailto:personnel@cslt.org). **FOR MORE INFORMATION:** Contact Jacob Welker, General Plant Manager @ 406.253.9434 or email [jake.welker@ronan.net](mailto:jake.welker@ronan.net).